

# LET'S PREVENT SCAMS – RECOMMENDATIONS

## False information

- A fake address, bank account, email address, or phone number
- Amateur or inactive website
- The shipping address does not match the company address

## Verification of False Information

- Use statements data from the business/judicial register or credit report
- Check the company's website (date of establishment, operation of links on the website)
- Carefully check the company's or e-mail address of your contact person...changed name, letters...
- Compare the logo on the website and the order
- Search for an individual online
- *Make a call to the number published in the business register and check for discrepancies*

## Company Operations Information

- A newly established company
- An old company that went out of business and before recently started again
- The company's field of activity does not correspond to the order
- The relationship between a company's turnover and value orders

## Verification of Company Operations Information

- Use data from the business/judicial register or credit report and contact the company, but in doing so use CONTACTS NOT LISTED IN THE ORDER
- *Do not ship the ordered goods without receiving an advance payment*
- *Make a call to the number published in the business register and check for discrepancies*

## Changes of information

- Change of place of delivery and/or conditions of delivery
- Change of bank address
- Change of name, status, administration, activity company or contact information

## Verification of Changes information

- *Check the delivery address and the person/company it is to goods must be delivered*
- *Call your usual contact using safe and normal contact*
- Do not accept bank details sent via e-mail or phone
- Give preference to the original document issued by the bank and on which is the name of the bank, name of the account holder, and bank account number
- Call the GENERAL COMPANY NUMBER posted in the business/judicial registry, to be transferred to the appropriate persons where you check all changes to accounts, addresses, and contact persons.

## Forged documents

- Poor document quality
- Spelling mistakes
- Improper and unprofessional business language

## Verification of Forged documents

- *Use data from the business/judicial register or credit report and contact the company, but in doing so use CONTACTS NOT LISTED IN THE ORDER*
- *Do not ship the ordered goods without receiving an advance payment*

**THE LIST IS NOT COMPLETE - EACH CASE IS SPECIAL AND DEMANDS YOUR ATTENTION**